**Grand Contracting LLC**

802 East 86th Street 

Indianapolis, IN 46240

Phone: 317-552-2300

**Vendor Prequalification \_\_\_\_\_\_\_**

*Prequalification form will NOT be accepted unless completed in its entirety. Attach additional information on additional sheets if needed. When completed email to Dee Dee Clark – dclark@grandcontracting.net*

**Company Information**

|  |  |
| --- | --- |
| Legal Business Name      | Date       |
| Project, if applicable      |
| Physical Address      | Billing Address      |
| City      | St      | Zip      | City      | St      | Zip      |
| Company Website Address      | Years in Business (Current name)      | #Employees      | Fed Tax ID #      |
| Company Phone # | Alternate Phone #      | Fax #      |

**Do you have a business succession plan in place?** ☐Yes ☐No

**Does your succession plan include directives for work to continue if illness causes disruption to a project?** ☐Yes ☐No

**Type of Business Labor Design/Build Is Professional**

**Business Type Affiliation Capabilities Staff**

[ ] Subcontractor [ ] Corporation [ ] Union [ ] Yes [ ] Internal

[ ] Supplier [ ] Sole Proprietor [ ] Open Shop [ ] No [ ] External

[ ] GC [ ] Partnership

 [ ] LLC/LLP

 [ ] Sub Chapter S Corp

 [ ] Other \_\_\_\_\_\_\_\_\_\_\_

**Company Certifications, if appropriate** [ ] MBE [ ] WBE [ ] DBE [ ] VOSB [ ] SBE [ ] JSEB [ ] Other

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Agency Certified** | **City** | **State** | **Federal** | **DOT** | **Other** |
| (list) |  |  |  |  |  |
|  |  |  |  |  |  |

**List the corporate officers, partners, or proprietors of your firm:** *(if additional space is needed, use separate sheet & attach)*

|  |  |  |
| --- | --- | --- |
| Name      | Title      | % Ownership      |
| Name      | Title      | % Ownership      |
| Name      | Title      | % Ownership      |
| Name      | Title      | % Ownership      |

Have any of the above officers ever done business with Grand Contracting, LLC or Grand Industrial, LLC? *If yes, explain on a separate sheet and attach to this form.* [ ] Yes [ ] No

* Has the Company filed for any bankruptcies, reorganizations, or had any involuntary

petition for bankruptcy filed against the Company or its affiliates, or has the Company

otherwise sought relief from creditors under any similar lawsuits? *If yes, explain*

*on a separate sheet and attach to this form.* [ ] Yes [ ] No

* Have you failed to complete awarded work or been terminated for cause?

*If yes, explain on a separate sheet and attach to this form.* [ ] Yes [ ] No

* Do you have any judgments, claims, arbitrations, suits, or liens currently against your

organization? *If yes, explain on a separate sheet and attach to this form.* [ ] Yes [ ] No



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Principal contact Name** | **Contact Title** | **Telephone Number** | **Cellular Phone Number** | **Email address** |
|       |       |      -     -      |      -     -      |       |
|       |       |      -     -      |      -     -      |       |
|       |       |      -     -      |      -     -      |       |



**List data for the three most recently completed fiscal years**.

|  |  |  |  |
| --- | --- | --- | --- |
| Year      | Max. Contract Value Completed$ | Annual Company Revenue$      | Current Year Backlog $      |
| Year      | Max. Contract Value Completed$      | Annual Company Revenue$      | Current Year Backlog$      |
| Year      | Max. Contract Value Completed$      | Annual Company Revenue$      | Current Year Backlog$      |
| Average Size Project | $      |  |  |

Select the geographical areas from the listing below where your company is properly licensed and will provide quotes for work. *If only a portion of an area, please describe on separate sheet.*

[ ] All U. S. [ ] DE [ ] IA [ ] MI [ ] ND [ ] OR [ ] UT

[ ] AL [ ] FL [ ] KS [ ] MN [ ] NH [ ] PA [ ] VT

[ ] AK [ ] GA [ ] KY [ ] MS [ ] NJ [ ] RI [ ] VA

[ ] AR [ ] HI [ ] LA [ ] MO [ ] NM [ ] SC [ ] WA

[ ] AZ [ ] ID [ ] ME [ ] MT [ ] NV [ ] SD [ ] WV

[ ] CA [ ] IL [ ] MD [ ] NC [ ] NY [ ] TN [ ] WI

[ ] CO [ ] IN [ ] MA [ ] NE [ ] OH [ ] TX [ ] WY

[ ] CT [ ] OK

**List License Numbers of jurisdictions in which your company is legally qualified to work**. (*List additional numbers on separate sheet*.)

**State License Number Expiration**

|  |  |  |
| --- | --- | --- |
|       |       |       |

**List your Experience Modification Rate (EMR) for the last three years and provide OSHA statistics.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **EMR** | **Number of recordable Incidents** | **Number of lost time accidents** | **Number of man hours worked** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

* Do you have a written Safety Program? [ ] Yes [ ] No
* Does your company have a return-to-work policy? [ ] Yes [ ] No
* Does your company have a mandatory substance abuse policy? [ ] Yes [ ] No
* Do your employees receive safety orientation prior to

performing any work activities? [ ] Yes [ ] No

* Do you require at least 10 hours OSHA training for all supervisors? [ ] Yes [ ] No
* Do you conduct and document post-accident investigations? [ ] Yes [ ] No
* Do you have a Safety Director or other safety professional(s) on your staff [ ] Yes [ ] No

 **Contact Name** **Phone Number** **Email Address**

|  |  |  |
| --- | --- | --- |
|  |  |  |

* Has your company or any of its affiliates experienced a fatality? [ ] Yes [ ] No

**Insurance and Bonding**

Do you currently carry, or can you obtain the following insurance coverage? (*see attached sample certificate*)

* Worker’s Compensation $500,000 or Statutory Minimum per project location? [ ] Yes [ ] No
* General Liability Minimum $2,000,000 aggregate [ ] Yes [ ] No
* Automobile Liability Minimum $1,000,000 [ ] Yes [ ] No
* Excess Umbrella Minimum $5,000,000 aggregate [ ] Yes [ ] No

|  |  |  |
| --- | --- | --- |
| Insurance Company      | Insurance Agent      | Agent Telephone Number       |
| Bonding Company      | Bonding Company Contact      | Bonding Contact Telephone #      |
| AM Best Rating      | Total Bonding Capacity$      | Current Available Bonding Capacity$      |

***\*\* Grand Contracting may require performance bonds based on the value of a subcontract. If you do not have current bonding capacity a performance bond may be required.***

Do you carry Errors & Omission insurance for design work? [ ] Yes [ ] No [ ] N/A



|  |  |  |
| --- | --- | --- |
| Project Name      | Project Location (city, state)     ,       | Completion Date (MM/YY)     /      |
| Your Firm’s Approximate Contract Amount$      | Project General Contractor | Gen Contractor/Owner Name & Phone #           -     -      |
| Project Name      | Project Location (city, state)     ,       | Completion Date (MM/YY)     /      |
| **Briefly describe work performed by your firm:** |  |  |
| Your Firm’s Approximate Contract Amount$      | Project General Contractor | Gen Contractor/Owner Name & Phone #           -     -      |
| **Briefly describe work performed by your firm:** |
| Project Name      | Project Location (city, state)     ,       | Completion Date (MM/YY)     /      |
| Your Firm’s Approximate Contract Amount$      | Project General Contractor | Gen Contractor/Owner Name & Phone #           -     -      |
| Briefly describe work performed by your firm:       |

**Major Supplier References (*list three current supplier references*)**

|  |  |
| --- | --- |
| **Company Name**      | Address      |
| Contact      | Phone     -     -      |
| **Company Name**      | Address      |
| Contact      | Phone     -     -      |
| **Company Name**      | Address      |
| Contact      | Phone     -     -      |

**Bank References (*list three financial references*)**

|  |  |
| --- | --- |
| Financial Institution      | Address (*city, state, zip code*)     ,     ,     ,      |
| Contact      | Phone     -     -      | Established line of credit?[ ] Yes [ ] No |
| Financial Institution      | Address (*city, state, zip code*)     ,     ,     ,      |
| Contact      | Phone     -     -      | Established line of credit?[ ] Yes [ ] No |
| Financial Institution      | Address (*city, state, zip code*)     ,     ,     ,      |
| Contact      | Phone     -     -      | Established line of credit?[ ]  Yes [ ]  No |

**Scope of Work Section (*scopes of work that your company performs. Check all that apply*.*)***

**Site Construction**

[ ]  Site Demolition Work

[ ]  Concrete Saw-cut/Core Drilling

[ ]  Hazard, Material Remedial/Abatement

[ ]  Erosion/Sedimentation Control

[ ]  Lime Stabilization

[ ]  Dewatering

[ ]  Tree Trimming/Cutting/Removal

[ ]  Earthwork & Excavating

[ ]  Rock Removal/Drilling/Blasting

[ ]  Soil Termite Treatment

[ ]  Piles/ Caissons/ Gabions

[ ]  Shoring & Underpinning

[ ]  Asphalt Paving & Striping

[ ]  Water Wells & Well Drilling

[ ]  Fuel & Stream Distribution

[ ]  Site Utility Work

[ ]  Site Utility Equipment & Material

[ ]  Ponds, Fountains & Reservoirs

[ ]  Walk/Rd/Parking Appurtenances

[ ]  Fences & Gates

[ ]  Unit Pavers/Retaining Walls

[ ]  Landscaping & Seeding

[ ]  Lawn Irrigation Systems

[ ]  Lawn Maintenance Services

[ ]  Other

**Concrete**

[ ]  Concrete Accessories

[ ]  Concrete Lifting

[ ]  Concrete Formwork

[ ]  Concrete Reinforcement

[ ]  Shotcrete

[ ]  Gunite & Epoxy Ejection

[ ]  Post-Tensioned Concrete

[ ]  Structural Precast Concrete

[ ]  Architectural Precast Concrete

[ ]  Precast Thin Brick/Cone Panels

[ ]  Precast Parking Structures

[ ]  Precast Plans

[ ]  Precast Erection

[ ]  Cementitious Decks & Toppings

[ ]  Decorative Concrete Finishes

[ ]  Floor Hardeners & Sealing

[ ]  Concrete Restoration/Cleaning

[ ]  Other

**Masonry**

[ ]  Masonry Insulation Systems

[ ]  Masonry Reinforcing

[ ]  Glass Masonry Units

[ ]  Stone & Granite

[ ]  Refractory – Fire Brick

[ ]  Simulated Masonry

[ ]  Masonry Assemblies

[ ]  Masonry Waterproofing/Sealing

[ ]  Masonry Restoration and Cleaning

[ ]  Other

**Metals**

[ ]  Structural Steel & Aluminum

[ ]  Metal Fasteners & Accessories

[ ]  Metal Coatings

[ ]  Steel Erection

[ ]  Metal Joists

[ ]  Metal Decking

[ ]  Cold – Formed Metal Framing

[ ]  Misc. Metals Fabrications

[ ]  Metal Stairs & Ladders

[ ]  Handrails & Railings

[ ]  Column Covers

[ ]  Gratings & Floor Plates

[ ]  Mezzanines

[ ]  Sheet Metal Fabrications

[ ]  Ornamental Metals

[ ]  Expansion Joint Assemblies

[ ]  Metal Restoration & Cleaning

[ ]  Other

**Wood and Plastics**

[ ]  Lumber Material

[ ]  Fasteners/Adhesives & Hardware

[ ]  Rough Carpentry

[ ]  Finish Carpentry

[ ]  Heavy Timber Construction

[ ]  Pole Buildings

[ ]  Wood Trusses

[ ]  Wood Hybrid Roof Framing Systems

[ ]  Glue-Laminated Construction

[ ]  Architectural Woodwork/Millwork

[ ]  Wood Stairs

[ ]  Manufactured Columns/Moldings

[ ]  Plastic Fabricators

[ ]  Solid Surface/Cultured Marble

[ ]  Wood & Plastic Rest. & Cleaning

[ ]  Other

**Thermal and Moist Protection**

[ ]  Waterproofing

[ ]  Damp Proofing

[ ]  Water Repellents

[ ]  Building Insulation/Vapor Retarder

[ ]  Pre Eng. Building Insulation

[ ]  Foamed-In-Place Insulation

[ ]  E.I.F.S.

[ ]  Sprayed-On Fireproofing

[ ]  Shingles & Roof Tiles

[ ]  Manufactured Roofing/Siding Panels

[ ]  Siding & Soffit Systems

[ ]  Membrane & Build-Up Roofing

[ ]  Traffic Coatings

[ ]  Flashing, Sheet Metal

[ ]  Roof Specialties & Accessories

[ ]  Roof Hatches & Smoke Vents

[ ]  Roof Pavers & Roof Walkways

[ ]  Fire Stopping

[ ]  Joint Sealers & Caulking

[ ]  Other

**Doors and Windows**

[ ]  Metal Doors & Frames

[ ]  Wood & Plastic Doors

[ ]  Doors/Hardware Installation

[ ]  Specialty Doors

[ ]  Sectional Overhead Doors

[ ]  Entrances and Storefronts

[ ]  Automatic Entrance Door

[ ]  Metal Windows

[ ]  Security Windows & Screens

[ ]  Skylights

[ ]  Door & Window Hardware

[ ]  Glass, Glazing & Mirrors

[ ]  Glazed Curtain Walls

[ ]  Other

**Finishes**

[ ]  Non-Load Bearing Wall Framing

[ ]  Lath & Plaster

[ ]  Gypsum Board

[ ]  Tile

[ ]  Terrazzo

[ ]  Stone Facing

[ ]  Acoustical Ceilings

[ ]  Metal Ceiling Systems

[ ]  Wood Flooring

[ ]  Stone Flooring

**Finishes cont.**

[ ]  Unit Masonry Flooring

[ ]  Fluid Applied Flooring

[ ]  Resilient Flooring

[ ]  Carpet

[ ]  Flooring Material Suppliers

[ ]  Epoxy & Special Floor Coatings

[ ]  Acoustical Treatment/Sound Panels

[ ]  Painting

[ ]  Wall Coverings

[ ]  Other

**Specialties**

[ ]  Visual Display Boards

[ ]  Toilet Partition/Urinal Screen

[ ]  Cubicle Curtains & Track

[ ]  Louvres & Vents

[ ]  Grilles & Screens

[ ]  Wall and Corner Guards

[ ]  Access Flooring

[ ]  Pest & Animal Control Devices

[ ]  Manufactured Exterior Specialties

[ ]  Flagpoles

[ ]  Exterior Signage

[ ]  Interior Signage

[ ]  Lockers

[ ]  Fire Extinguishers and Cabinets

[ ]  Awnings/Protected Walk Covers

[ ]  Postal Specialties

[ ]  Wire Mesh Partitions

[ ]  Demountable Partitions

[ ]  Operable Partitions

[ ]  Storage Shelving

[ ]  Telephone Specialties

[ ]  Miscellaneous Specialties

[ ]  Other

**Equipment**

[ ]  Vacuum Cleaning Systems

[ ]  Library Equipment

[ ]  Theatre and Stage Equipment

[ ]  Vending Equipment

[ ]  Audio-Visual Projection Screen Equipment

[ ]  Vehicle Service Equipment

[ ]  Parking Control Equipment

[ ]  Loading Dock Equipment

[ ]  Solid Waste Handling Equipment

[ ]  Detention Equipment

[ ]  Water Supply & Treatment Equipment

[ ]  Hydraulic Gates & Valves

[ ]  Fluid Waste Treat/Disposal Equipment

[ ]  Unit Kitchens

[ ]  Specialty Equipment

[ ]  Industrial and Process Equipment

[ ]  Laboratory Equipment

[ ]  Medical Equipment

[ ]  Exhibit Equipment

[ ]  Other

**Furnishings**

[ ]  Manufactured Casework

[ ]  Window Treatment & Blinds

[ ]  Miscellaneous Furnishings

[ ]  Other

**Special Construction**

[ ]  Special Purpose Rooms

[ ]  Cold Storage Rooms/Facilities

[ ]  Sound/Vibration/Seismic Control

[ ]  Lighting Protection

[ ]  Pre-engineered Structures

[ ]  Pre-engineered Metal Building System

[ ]  Pre-engineered Metal Building Erectors

[ ]  Swimming Pools/Hot Tubs/Saunas

[ ]  Liquid Gas Storage Tanks

[ ]  Security Access and Surveillance

[ ]  Building Automation & Control

[ ]  Detection & Alarm

[ ]  Fire Suppression

[ ]  Other

**Conveying Systems**

[ ]  Elevators

[ ]  Escalators & Moving Walks

[ ]  Material Handling System/Conveyors

[ ]  Pneumatic Tube System

[ ]  Overhead Hoists & Cranes

[ ]  Miscellaneous Conveying Systems

[ ]  Other

**Mechanical**

[ ]  Fire Protection

[ ]  Plumbing

[ ]  Refrigeration

[ ]  Medical Gas Equipment & Piping

[ ]  HVAC Material & Equipment

[ ]  Other

**Mechanical**

[ ]  Fire Protection

[ ]  Plumbing

[ ]  Refrigeration

[ ]  Medical Gas Equipment & Piping

[ ]  HVAC

[ ]  HVAC Material & Equipment

[ ]  Radiant Heating Systems

[ ]  HVAC Instrumentation & Controls

[ ]  Other

**Consultants**

[ ]  Geotechnical Consultants

[ ]  Landscaping Consultants

[ ]  Architectural Consultants

[ ]  Engineering/Structural Consultants

[ ]  Other

**Electrical**

[ ]  Electrical Service/Power Distribution

[ ]  Lighting Suppliers

[ ]  Medical/Surgical Lighting

[ ]  Sound & Communication

[ ]  Security/Surveillance Systems

[ ]  Fire Alarm Systems

Other



* Your prequalification status cannot be determined until the Vendor Prequalification form is accurately completed. You will be notified of your Preliminary Prequalification status upon review of the above information.
* Prior to signing any Agreement of Services, insurance certificates per the Agreement, a letter from your surety company, any necessary financial statements shall be provided in order to obtain a final per project qualification status.
* Grand Contracting, LLC. reserves the right to request additional information prior to Agreement Execution.

**Completed by Authorized Representative:**

**Confidentiality Note**: The information supplied by the undersigned in this document is intended only for the use of Grand Contracting, LLC.

*The undersigned certifies that the information provided herein is a clear and accurate representation of this organization.*

Information Supplied by:

Print Name Title

Signature Date

*Information provided is valid for one year. Please notify Grand Contracting, LLC of any changes to the information submitted. You will be required to re-submit certain information annually to maintain your certification.*